

**MINUTES OF THE MEETING OF
GOWDALL PARISH COUNCIL
WHICH TOOK PLACE REMOTELY
THURSDAY 7TH MAY 2020 AT 7.00pm**

Present: Councillor C. Emsen - Chairman (in the chair)
Councillor J. Boasman
Councillor S. Shears
Councillor A. Markot
Councillor T. Wharvell

P.A. Sykes – Clerk

036 TO RECEIVE APOLOGIES

It is a legal requirement that all apologies, forwarded to the Clerk, must contain the reasons for absence from Parish Council meetings. This information is confidential and will not be minuted. Apologies were received from Ward Councillors Fox and Sargeantson

037 DECLARATION OF INTEREST

In accordance with the Code of Conduct which was adopted by Gowdall Parish Council in November 2019, any member must declare an interest and identify the Agenda item which they think they may have an interest in according to the Declaration of Members Interest and the type of interest being declared.
There were no Declarations of Interest

038 APPROVAL OF MINUTES

RESOLVED - The minutes of the Annual Assembly of the Council held on Thursday 12th March 2020 were circulated, read and signed as a true copy.

039 TOWN & COUNTRY PLANNING ACT 1990 Planning Applications

19/04371/PLF – Erection of an agricultural building for the commercial storage and distribution of hay and straw and erection of an extension to an existing agricultural storage building.
The Clerk has been instructed to contact the Case Officer again asking for up to date progress with this application. Previously a voice mail has been left and followed up with an email, both of which have not been addressed. Area Planning Officer, Stephen Hunt is to be approached regarding this application.
20/01109/PLF – Erection of a detached garage with workshop space, and a studio office above at West End Cottage, 56 Main Street, Gowdall.
RESOLVED – No objection from Gowdall Parish Council but the Parish Council would like the Planning Officer to give consideration to the Dormer windows. Some members feel that the Dormer windows are out of keeping with surrounding properties and with the design of the existing property. Could these be changed to Velux windows.
ERYC inform the Parish & Town Councils that during the period that parish councils cannot meet, parishes may delegate powers to clerks in consultation with the chair or members in accordance with advice previously sent out. In this case a decision on a response should be made in accordance with other delegated decisions. Remote decisions are acceptable.

Signed Date

040 TO DISCUSS ANY CORRESPONDENCE RECEIVED

Various information concerning the recent Coronavirus has been constantly forwarded to the Parish Council from various authorities which has been forwarded to all members of Gowdall Parish Council

Yorkshire Ambulance Service Trust state the community defibrillator should be checked every week. Information regarding the filling of pot holes in the Parish has been received from ERYC and was negative.

Because of the Covid 19 pandemic there will be no Streetscene Walkabouts this year.

Northern Powergrid have informed the Parish Council that Gowdall Parish Council does not have a Connection Agreement with them. The necessary forms have been signed and returned to them.

Phil Woodall has shown concern on many matters regarding the Flood arrangements within the Parish and other related matters. It was agreed that Mr. Woodall's letter should be acknowledged stating that Gowdall Parish Council are addressing matters concerned in his letter and will contact Mr. Woodall again once further information is to hand. In the meantime Councillor Boasman will be in touch with The Environment Agency once the present lockdown rules have been lifted and once clarification has been received the matter will be discussed during a later meeting.

041 TO DISCUSS FINANCIAL MATTERS FOR APPROVAL**a. Accounts for payment**

ERNLLCA Annual subscription	286.88
T.P. Jones - PAYE	66.00
SCRVSG CIC Voluntary Group (temporary arrangement)	100.00

RESOLVED that all invoices presented for payment were approved

b. Approval of 2019/2020 End of Year Accounts

RESOLVED – that the End of Year Accounts were approved

c. To approve the erection and payment of Hanging Baskets for the 2020 Season.

RESOLVED – that the hanging baskets for the 2020 Season will be purchased from Adams Nursery Ltd in the sum of £840 inclusive of VAT.

d. RESOLVED - the payment for the erection of the Parish Seat is approved

e. RESOLVED - the signing of a bank mandate to allow Telephone/On line banking was approved.

2020/21 Precept (first payment) was paid to the Parish Council on 30th April, 2020

A copy of all Financial Records for 2019/20 were forwarded to members of Gowdall Parish Council for their information and approval before the day of the meeting.

- 1. RESOLVED** that the Annual Governance Statement was approved and signed by the Chairman and the Responsible Financial Officer.
- 2. RESOLVED** that the Accounting Statements were approved and signed by the Chairman and Responsible Financial Officer.
- 3. RESOLVED** that the Annual Return and accompanying information was approved and will be returned to the appointed Auditor by 31st July 2020.
- 4. RESOLVED** that the Council's Bank Reconciliation and Receipts and Payment Summary were approved and signed by the Chairman and the Responsible Financial Officer.
- 5. RESOLVED** that the Budget Monitor for the 2019/20 year end was discussed and approved by members together with the Asset Register.
- 6. RESOLVED** that the Risk Assessment was discussed. The amended Risk Assessment will be presented and adopted during the July meeting.
- 7. Statutory Common period for the exercise of public rights – Monday 15th July 2020 to Friday 24th July 2020**

Signed Date

Because of the Flood situation in the area and the Covid 19 Pandemic it was agreed that the budget 2020/21 should be discussed during the July meeting and adjusted where appropriate.

042 To discuss the possibility of recompense for help with vehicle parking during the recent floods.

It was noted that the family concerned did not wish to receive any recompense for allowing their field to be used for vehicles which were removed from the Parish during the recent floods which were threatening the Parish.

043 TO RECEIVE REPORTS FROM MEMBERS ATTENDING MEETINGS

Because of Covid 19 and the recent floods no meetings have been attended.

044 TO RECEIVE REPORTS FROM WARD COUNCILLORS

Apologies have been received from both Ward Councillors.

Chairman will close the meeting whilst the next item on the Agenda takes place

045 PUBLIC PARTICIPATION

Because this meeting will be taking place remotely members of the public were asked to contact the Clerk no later than 24hrs before the meeting to ensure they will be permitted to speak

A member of the public has requested additional litter bins in the Parish. This matter will be discussed at a later date and in conjunction with the revised budget.

The Chairman re-opened the meeting

046 MATTERS TO BE PLACED ON JULY 2020 AGENDA OF THE PARISH COUNCIL

To discuss the 2020/21 Budget and adjust where necessary.

To discuss and adopt the Risk Assessment

To discuss and alter the Website – Register of Interests and Data Protection Policy together with the unaudited draft Accounts

To further consider the Walking Route in the Parish for some children attending Snaith Schools

To confirm and approve devolution of power to the Chairman and Clerk during Covid 19 pandemic

047 DATE OF THE NEXT MEETING

The next meeting of Gowdall Parish Council will take place on Thursday 9th July 2020 at 7pm

EXCLUSION OF THE PRESS AND PUBLIC FOR THE DURATION OF THIS AGENDA DUE TO THE CONFIDENTIAL BUSINESS TO BE DISCUSSED

048 TO FURTHER DISCUSS AND APPROVE STAFFING MATTERS

RESOLVED that staffing matters were discussed, approved and back dated to 1st April 2020.

There being no further business the meeting closed at 8.20pm

Signed Date